TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
08/03/19		Initial contact from BAM informing that an aggregate berth on the River Crouch used on the crossrail project was no longer required. Berth consisted of two large steel pontoons.	
15/05/19		Initial meeting with project consultant, to develop outline design for a fixed quay replacement for the existing berth 4/5.	At the meeting instructions were also given to carry out an assessment of the suitability of the BAM pontoons for use as a replacement Berth 4/5 at Ramsgate
28/06/19	Planning Advice commissioned by TDC as Applicant	Advice was sought from external lawyers on the interaction between the Ramsgate Corporation Act 1934 and the General Permitted Development Order (GPDO2015) in the context of the proposed works.	Although the development is considered to be schedule 1 development (EIA Regulations) the advice indicated that reliance could still be placed on part 18 of the GPDO. On this basis a prior approval application could therefore be made without the need to undertake an EIA or to make a full planning application.
25/07/19		Port Working Party Meeting Attendees: Cllr-Robert Bayford (Leader and Portfolio Holder) Cllr Peter Campbell Cllr Brenda Rogers Cllr George Rusiecki Cllr Rick Everitt Gavin Waite Madeline Homer Mike Humber Two technical reports from the project consultant shared with attendees. 1. Basis of design report for a fixed quay 2. Assessment of the suitability of the BAM pontoons for use as two separate berths at Ramsgate	Outcome of the meeting was that the pontoon option should be taken forward and developed with costs sought as this appeared to represent best value
01/08/19		Meeting with BAM and formal offer made to supply and install both pontoons for a lump sum cost of £1,250,000.	
12/08/19		BAM agreed to reduce the cost of the proposed works to £1,050,000	The reduced BAM offer along with other project costs were estimated to total £1.415m leaving a contingency of £85k in the total allocated budget of £1.5m
20/08/19	Legal Instruction	Legal Instruction to seek procurement advice on purchase and installation of the BAM pontoons and compliance with the PCR2015	

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
23/08/19	Legal Advice	Legal advice received on the following question: "Can the pontoons be purchased in accordance with the Public Contracts Regulations 2015"	The decision made following the advice was to prepare a PSR2015 compliant tender pack with performance spec for competitive tendering.
18/09/19	Legal Advice	Legal check of the draft tender documents to ensure it was possible for open competition. The documents provided additional information which allowed a better understanding of the scale of the project that our lawyers had not had prior to the initial advice.	A second piece of legal advice was proposed and sought which indicated that the council could argue that the project is works or a mixed works/supply contract. This would mean that the works would be below the PCR2015 works threshold of approx £4.3m opening the opportunity to legally make a direct award subject to the waiving of TDC contract standing orders.
20/09/19	Budget / Scheme Approval	Record of decision signed by Cllr Bayford as portfolio holder to approve the addition to the 2019/20 capital programme of a capital project to deliver the Commercial Berth in the Eastern Gully of the Royal Harbour, to be funded from the realignment of the existing 2019-20 budget for Berth 4/5.	This published decision would (if implemented) have split the £1,477k budget as follows: Berth 4/5 - £887k Commercial Berth - Eastern Gully, Ramsgate Harbour project - £590k
23/09/19	Budget / Scheme Approval	Cllr Campbell as the chair of O&S gave notice by email that the record of decision made on 20/09/2019 would be called into O&S	Overview And Scrutiny Panel Call-in of Individual Cabinet Member Decision - Port And Harbour Projects - Variation to 2019/20 Capital Programme
01/10/19	Budget / Scheme Approval	Overview and Scrutiny Meeting Councillor Everitt proposed, Councillor Albon seconded and Members agreed to request that the Leader of Council held in abeyance the implementation of the decision for ten days during which arrangements were made for the Panel to view the legal documents relating to the procurement process of the two pontoons.	O&S Members to have opportunity to view legal advice during a 10 day period before decision is implemented
15/10/19	Budget / Scheme Approval	Following the change in administration on 10/10/2019 a Cabinet report was requested with options to take the project forward.	The individual cabinet member decision of 20/09/2019 was not implemented after the 10 working days referenced above pending the outcome of the report.
14/11/19		Pre- Cabinet Meeting Revision of 18/9/19 advice with additional content on risk of direct award was presented to Cabinet and CMT, advice from the Monitoring Officer & Deputy Monitoring officer was that the external advice was sound and that the Council could issue a	The Section 151 officer indicated that he did not support the direct award and preferred option would be a competitive process

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
		direct award	
14/11/19	Budget / Scheme Approval	Cabinet Cabinet report - Replacement of Berth 4/5 (Port of Ramsgate) and Provision of Commercial Berth (Ramsgate Harbour). The report described the urgent need to replace the existing Berth 4/5 (aggregate berth) and the proposal to deliver a commercial berth project in Ramsgate Harbour.	A total of 4 options were listed in this report. The Cabinet decision on the report was deferred to the December 2019 meeting of Cabinet.
16/12/19	Budget / Scheme Approval	Cabinet As above	Option 4 for a competitive tender for a single berth to replace berth 4/5 was approved. The second additional commercial berth in the harbour included within BAM's original offer was therefore not taken forward.
24/01/20	Procurement	Open tender advertised for Berth 4/5 project	
02/03/20	Procurement	Tender return date	
10/03/20	Procurement	Tender opening meeting	
08/04/20	Budget / Scheme Approval	Email from Finance regarding berth 4/5 budget confirming budget position	It was confirmed that as the original decision to approve the commercial berth was called in, the capital budget had not been split into two separate budgets. Accordingly, the full budget has always remained in the Berth 4/5 capital budget.
14/04/20	Procurement	Order raised for technical evaluation of lowest tender by project consultant.	
16/04/20	Budget / Scheme Approval	Confirmation from Committee Services Manager that budget in place and no further decision or authorisation required to award tender provided that the decision of Cabinet on 16 December 2019 is followed.	Subject to tender evaluation, permissions in place to award contract
04/05/20	Procurement	Meeting with project consultant to run through and sign off draft outputs of technical evaluation of tender submission	
07/05/20	Consents and Licencing	Estates surveyor contact with Crown Estates to update on project progress and inform of proposed tender award	
20/05/20	Marine Licence (Consents and Licencing)	Project consultant shared draft Marine Licence and Water Framework Directive applications to the MMO	
20/05/20	Procurement	Award decision notice to successful and unsuccessful tenderers sent by Procurement (10 day standstill starts).	

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
22/05/20	Consents and Licencing	UXO (Unexploded Ordnance) desktop study commissioned to inform CDM Construction Phase Plan	
26/05/20	Consents and Licencing	Amendments to draft marine licence application and instruction to project consultant to submit to MMO	
29/05/20	Consents and Licencing	Crown Estates confirm estimated fees of £9k for the provision of new supplemental lease	
01/06/20	Budget / Scheme Approval	Committee Services Manager confirms that the decision on 16/12/2019 meets the requirements of the constitution for a contract award of this value.	
02/06/20	Consents and Licencing	Marine licence application is submitted	
09/06/20	Contract Award	Provisional contract dates shared with legal services as follows	Project start - 13/07/2020. The access date - 14/09/2020. Completion date 30/10/2020
10/06/20	EIA (Consents and Licencing)	Screening request sent to Natural England for Appropriate Assessment.	
10/06/20	Contract Award	Tender acceptance letter sent by legal to BAM	Contract offer letter sent to BAM
17/06/20	EIA (Consents and Licencing)	MMO notification that the scheme will need to be screened for EIA.	This had the effect of putting the marine licence application on hold until screening complete. This would delay marine licence determination so contract award was held.
18/06/20	EIA (Consents and Licencing)	Information on frequency and level of berth usage sent to MMO to inform EIA Screening Opinion.	
22/06/20	Contract Award	Legal informed of need to hold on completion of contract award	BAM informed that contract award on hold
29/06/20	EIA (Consents and Licencing)	Legal advice received on potential to challenge the MMO's request to screen for EIA	No scope to challenge position based on EIA regs and rights under GPDO
17/08/20	EIA (Consents and Licencing)	Conclusion of MMO screening opinion is that EIA is not required. Marine licence application resumed	Marine licence process started again at week 3 of 13.
20/08/20	Prior Approval (Consents and Licencing)	Prior Approval application was submitted to Local Planning Authority (LPA)	This submission had to wait until the outcome of the MMO's EIA screening process
26/08/20	Contract Award	New dates agreed in principle with contractor	Contract start date - 14/09/2020 Contract Access Date (landside) - 21/09/2020 Contract Access Date (Marine) - 09/11/2020

TDC Bert	TDC Berth 4/5 Project Timeline March 2019 - February 2023			
Date	Subject	Notes / Description	Risks/Implications/Outcome	
			Contract Completion - 31/01/2021	
01/09/20	Contract Award	Contract Awarded to BAM	Contract documents sent to BAM for signature	
25/09/20	Marine Licence (Consents and Licencing)	Marine Licence consultation starts	4 week consultation with adverts in local papers as part of marine licence process	
30/09/20	Contract Award	Signed contract returned and completed by Legal	Formal contract now in place	
13/10/20	Prior Approval (Consents and Licencing)	Local Planning Authority confirmed to TDC as applicant that legal advice had been sought which indicated that an EIA would now be required before the Prior Approval application could be determined	Potential to halt marine licence and prior approval applications and significantly delay construction start	
15/10/20	Construction Contract	Notification to BAM that EIA required and contracted works will be unable to start until EIA in place to inform prior Approval. Instruction issued not to start works.		
22/10/20	Marine Licence (Consents and Licencing)	Indication from MMO that they are considering the LPA's position on need for an EIA and aligning consents	This effectively halts the marine licence process until an EIA has been undertaken and accepted	
05/11/20	Site Works	Seaward barge of existing Berth 4/5 decommissioned and removed from station	Following poor weather and damage to the berth and due to poor condition, berth decommissioned. Bretts unable to bring coarse aggregates by sea until a new berth is in place.	
23/11/20	Site Works	Second barge removed	As above	
09/12/20	Construction Contract	Notification of compensation event issued by BAM as a result of the delay in starting the works		
18/12/20	Construction Contract	Notification to BAM that revised start date will be communicated in January 2021		
14/01/21	Construction Contract	Notification to BAM of consent to restart works on dates as follows: • access date for marine works within the ite 04/10/21 • access date for all other works 13/09/21 • completion date 23/01/22	Dates shown based on best information available at the time but still subject to revision if required	
18/01/21	Marine Licence (Consents and Licencing)	MMO confirmed that it will defer to the LPA's decision on the EIA. MMO will also undertake the required Habitats Regulations Assessment (HRA)		
22/01/21	EIA (Consents and Licencing)	Scoping Report draft received from project consultant	Draft report for client review	
28/01/21	Marine Licence (Consents and	Sampling Plan for Marine licence received from MMO. importantly this included		

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
	Licencing)	sampling and testing for Brominated flame retardants (PBDEs), a new requirement.	
28/01/21	EIA (Consents and Licencing)	Formal submission of scoping report for EIA to the LPA	
03/02/21	Marine Licence (Consents and Licencing)	Indication that the PBDE testing will require 90 day lead in time and 120 days for a lab to complete there after	Quotes received were on this basis as only one accredited lab in the UK can undertake this testing. Likely to lead to further serious delay to programme.
05/02/21	EIA (Consents and Licencing)	Quote received from Robert West for EIA development based upon the content of the scoping report submitted to the LPA	Quotation value £67,511
18/02/21	Construction Contract	Compensation Event Quotation 01 (CEQ01) submitted by the contractor (BAM)	
04/03/21	Marine Licence (Consents and Licencing)	Order placed for sediment samples to be taken to inform licence process and for testing to be undertaken	This activity is now considered to be on critical path due to the length of time needed for PBDE testing so order placed as quickly as possible.
05/03/21	EIA (Consents and Licencing)	5 weeks since EIA Scoping opinion sought - (anticipated date of response.) However MMO not yet engaged on the process.	
26/03/21	Change in Project budget	Update at Cabinet/CMT Due to ongoing delays with EIA and consents the project costs have significantly increased.	Additional project costs now exceed allocated budget and alternative funding solutions to be considered in relation to capital and revenue expenditure.
13/04/21	EIA (Consents and Licencing)	Email from project consultant to MMO MMO determination period is 5 weeks on EIA Scoping Opinion - but now 10 weeks since the request was made. No update on progress received.	
13/04/21	EIA (Consents and Licencing)	MMO email informing of capacity issues and won't be able to look at EIA scoping at the current time.	This has the effect of delaying the LPA's ability to issue a full scoping response. This is particularly important because the intended route to gaining approval of the Environmental Statement and EIA is for the MMO to adopt the LPA's decision. If the MMO's comments are not included in the scoping response then this may not be possible.
19/05/21	Marine Licence (Consents and Licencing)	Indication from the bathymetry samples testing lab that PDBE test results will be available the first week of June.	This is better than the anticipated date.
26/05/21	EIA (Consents and Licencing)	MMO email, indicating that theMMO have now received most of the consultation responses and are in the process of drafting a scoping opinion but are still	Due to sediment testing happening earlier than expected the critical path falls back to the EIA and Marine Licence.

TDC Bert	TDC Berth 4/5 Project Timeline March 2019 - February 2023			
Date	Subject	Notes / Description	Risks/Implications/Outcome	
		awaiting one response.	Construction start date directly affected by return of scoping opinion and approval of scoping report.	
06/07/21	EIA (Consents and Licencing)	MMO response to EIA Scoping Report	This provides the LPA with the last required stakeholder response to make its formal response to the scoping report.	
16/07/21	EIA (Consents and Licencing)	LPA (TDC) scoping opinion issued to Robert West and TDC as applicant	Upon initial review, scoping opinion appears to scope in more detail than anticipated and a meeting is arranged to review with Robert West and Temple	
23/07/21	EIA (Consents and Licencing)	Meeting TDC applicant and Robert West to review scoping opinion	Scoping opinion reviewed - Operational impacts will increase cost and duration of EIA development.	
29/07/21	Cabinet Meeting	Cabinet Meeting - Berth 4/5 report considered which recommended an additional £825k funding allocation bringing total estimated project value to £2,322k	Cabinet approved recommended increased funding allocation	
02/08/21	EIA (Consents and Licencing)	Revised quote (based on increased scope) received from Robert West for EIA development	Value of quotation £94,734 (previous value £67,511)	
13/08/21	EIA (Consents and Licencing)	Further revised quote (based on accepted scope) received from Robert West for EIA development	Value of quotation £77,992	
19/08/21	EIA (Consents and Licencing)	CSO Waiver drafted to award EIA development to Robert West based on undisputed items.		
26/08/21	EIA (Consents and Licencing)	CSO Waiver signed		
27/08/21	EIA (Consents and Licencing)	Order for EIA sent to Robert West - Order value £78k		
31/08/21	Construction Contract	Contractor notified of revised (later) anticipated access dates as a result of EIA timescale. Contractor asked to revise CEQ01 to reflect these dates	Assumptions based upon the projected EIA programme: access date for marine works within the Site 06-Jun-2022 access date for all other works 02-May-2022	
09/09/21	EIA (Consents and Licencing)	RFI (Request for Information) register received from Rober West and Temple Group	Over 80 individual questions and requests for documents/information to inform the EIA work	
24/09/21	EIA (Consents and Licencing)	Confirmation to Robert West that TDC would not pursue a challenge to the inclusion of operational impacts in the EIA	This resulted in the increase in EIA value to the sum quoted on 2 August (£94,734).	

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
29/09/21	EIA (Consents and Licencing)	Request to MMO for a meeting to clarify some items scoped into EIA.	The reason for pursuing this point is the high cost of producing the required content (circa (£30k)
18/10/21	Marine Licence (Consents and Licencing)	Email to MMO challenging decision to reject original licence application.	This was later discussed at meeting on 11/11/21
27/10/21	EIA (Consents and Licencing)	Letter to LPA from Temple Group proposing 5 areas of deviation from scoping opinion with rationale	Proposed deviations: 1. Further Benthic Sampling 2. Adequacy of maintenance dredging licence 3. The requirement for an FRA 4. Assessment of impacts on Turnstones 5. Operational hours
11/11/21	Marine Licence (Consents and Licencing)	Meeting with MMO	Agreed to withdraw existing marine licence application (application withdrawn on 12/11/21)
22/11/21	EIA (Consents and Licencing)	Chase up email to MMO requesting a meeting to clarify some items scoped into EIA.	This meeting would have included CEFAS and MMO but did not occur due to delayed responses and tight EIA timescale
23/11/22	EIA (Consents and Licencing)	Quote received for Flood Risk Assessment (FRA) for the berth to satisfy inclusion of requirement for FRA in scoping opinion.	Quote value £2,275
24/11/22	EIA (Consents and Licencing)	Instruction to Robert West to proceed with FRA.	This was actioned to mitigate programme risk in the absence of MMO meeting to clarify requirements
25/11/22	EIA (Consents and Licencing)	Response from LPA to letter dated 27/10/22 regarding scoping opinion	Main points covered: 1. Dredging - request for clarification in EIA on how maintenance dredge licence interacts with capital dredge 2. Deferral to MMO on benthic sampling, FRA and impact on overwintering birds 3. Construction hours
02/12/22	EIA (Consents and Licencing)	Some of the draft Environmental Statement chapters shared with TDC for review.	This was the first 4 of the 27 documents to be reviewed and amended where required before being issued
07/12/21	Construction Contract	Revised CEQ01 received from BAM	CEQ01 proposed value £445k
09/12/21	EIA (Consents and Licencing)	Email to MMO chasing up guidance on benthic sampling requirement	
05/01/22	EIA (Consents and Licencing)	Last of the 27 documents reviewed and returned to Robert West / Temple Group	
14/01/22	EIA (Consents and	Response from MMO on benthic sampling	Advised to justify the proposed

TDC Bert	TDC Berth 4/5 Project Timeline March 2019 - February 2023			
Date	Subject	Notes / Description	Risks/Implications/Outcome	
	Licencing)		approach on benthic sampling within the ES. This approach had already been taken in the absence of previous advice from the MMO.	
18/01/22	EIA (Consents and Licencing)	Notice to LPA of intention to submit revised prior approval application on 28/01/22		
20/01/22	Marine Licence (Consents and Licencing)	Meeting with MMO to update on progress on ES and Marine licence application		
28/01/22	Prior Approval (Consents and Licencing)	Prior approval application submitted to LPA. Notice to withdraw previous prior approval application (PA/TH/20/1092) also given.		
28/01/22	Marine Licence (Consents and Licencing)	Marine Licence application submitted to MMO.	Proactive media statement released and MMO senior manager informed of licence application submission.	
01/02/22	Prior Approval (Consents and Licencing)	Prior Approval application validated by LPA		
15/02/22	Prior Approval (Consents and Licencing)	Confirmation received from LPA that application PA/TH/20/1092 has been withdrawn.		
15/02/22	Marine Licence (Consents and Licencing)	Marine licence application allocated to MMO case officer		
01/03/22	Construction Contract	Access dates clarified with contractor to allow for dredging prior to marine construction start	 Access date for dredging (by TDC) 6-Jun-2022 access date for marine works within the Site 24-Jun-2022 access date for all other works 20-May-2022 	
03/03/22	Prior Approval (Consents and Licencing)	16 Technical questions received from RTC via the LPA on the content of the EIA and berth proposal	This required the reengagement of Temple Group via Robert West and a meeting to draft a response.	
15/03/22	EIA (Consents and Licencing)	Notice from MMO of intent to defer EIA consent decision to the LPA under EIA regs and Coastal Concordat		
21/03/22	Marine Licence (Consents and Licencing)	Chase up by project TDC client officer on marine licence consultation start date		
22/03/22	EIA (Consents and Licencing)	Response from MMO that assessment progressing but no date for consultation start yet		
22/03/22	Prior Approval (Consents and	Response to LPA on 16 technical questions		

TDC Bert	TDC Berth 4/5 Project Timeline March 2019 - February 2023			
Date	Subject	Notes / Description	Risks/Implications/Outcome	
	Licencing)			
30/03/22	Marine Licence (Consents and Licencing)	TDC client officer further chase up on marine licence consultation start date		
31/03/22	Marine Licence (Consents and Licencing)	Response from MMO that assessment still ongoing, possibly move to consultation stage w/c 04/04/22		
01/04/22	Marine Licence (Consents and Licencing)	Meeting with MMO to discuss the delay in starting public consultation		
08/04/22	Marine Licence (Consents and Licencing)	MMO notification that consultation phase may now start		
13/04/22	Construction Contract	Value of CEQ01 now proposed at £321k	This is likely to be the final sum for this compensation event unless the construction start date is pushed back further.	
13/04/22	Marine Licence (Consents and Licencing)	Consultation phase start	This is the earliest date possible after MMO notification as the consultation start must be aligned with publication in a local newspaper	
04/05/22	Marine Licence (Consents and Licencing)	Meeting with the MMO	Consultation deadline 6/05 Nothing by exception: Historic England Crown Estates - issues around works Trinity House Still waiting; EA Local Fisheries IFCA MCA - chased Natural England CEFAS -still outstanding but not due 11/05 Nothing on public register yet due back 13/05	
04/05/22	Marine Licence (Consents and Licencing)	MMO to formulate and finalise but dependant on EIA position from LPA	Need to update MMO on situation	
06/05/22		Compensation event, CEQ001 formally accepted		
18/05/22	Prior Approval (Consents and Licencing)	Planning (Prior Approval) granted at meeting of Planning Committee		
27/05/22	Marine Licence (Consents and Licencing)	Marine Licence Issued by MMO		

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
10/06/22	Construction Contract	Landside access date	The date from which access for land based works is available under the contract
13/06/22	Construction Contract	Capital dredging commenced	The dredging work is required to accommodate the new pontoon.
4/07/22	Construction Contract	BAM mobilisation to site	Start of site set up, (welfare, site accommodation, plant, materials equipment brought to site from this date)
15/07/22	Construction Contract	Marine works access date	The date from which access for water based works is available under the contract.
21/07/22	Construction Contract	Crane Barge (Forth Atlas) arrival at Port	
24/07/22	Construction Contract	Capital dredging completed	Dredging required to be completed before piling (via the crane barge) can commence
25/07/22	Construction Contract	BAM marine works start - (actual start date)	
30/08/22	Marine Licence (Consents and Licencing)	Marine licence variation granted on the basis of an extended working window as described in the Construction Environment Management Plan	This variation allowed the marine works to continue during September 2022
7/09/22	Construction Contract	Project Manager's Instruction issued to confirm that the following activities are to be removed from the main construction contract. • Electrical installation works • Application of anti-slip deck coating to the deck	Two distinct activities removed from main contract for separate later delivery to allow the remaining work to be completed by 30/09/22 in compliance with Construction Environment Management Plan requirements.
17/09/22	Construction Contract	Crane Barge (Forth Atlas) departure from Port	
27/09/22	Construction Contract	Snagging list issued to contractor	Snagging list contains defects observed during end of works inspection by clients site representative
30/09/22	Construction Contract	BAM main works completed	
20/10/22	Construction Contract	Compensation event quotation received regarding Construction Environment Management Plan programme constraints	This relates to construction programme constraints which did not exist at the point of tendering
5/12/22	Construction Contract	Redesign of gangway bearing connection proposed by BAM and agreed by Robert West (project manager) on behalf of TDC as client	Part of snagging list requirement
8/2/23	Construction Contract	Contract awarded for electrical works installation	This contract is for the delivery of the electrical works removed from the main contract scope

TDC Bert	h 4/5 Project Timeline	March 2019 - February 2023	
Date	Subject	Notes / Description	Risks/Implications/Outcome
Estimate	d Timescale for Remain	ing Activities	
March 23	Construction Contract	Gangway bearing connection replacement	
April 23	Construction Contract	Electrical installation works complete	
May 23	Budget Position	Total value of Berth 4/5 project will be determined	This will following the final account process for the main works contract and other contracts including electrical works and project management
May 23	Completion	Berth ready for service	